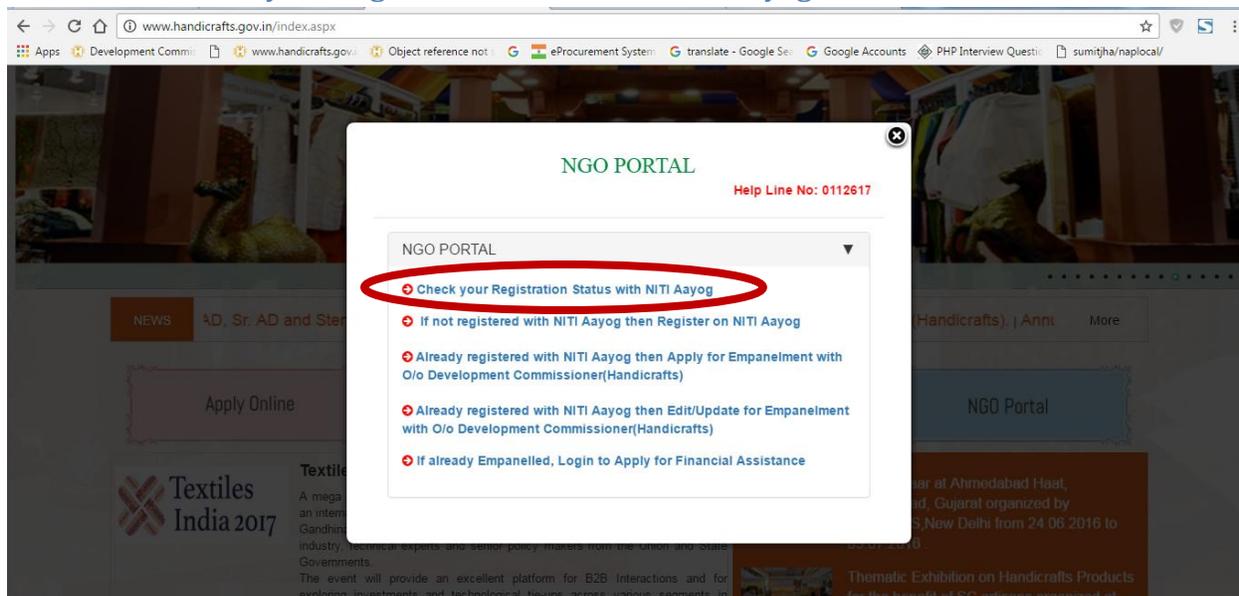


# Help Document for NGO Portal Empanelment

Enter Url <http://www.handicrafts.gov.in/>



Now click on Check your Registration Status with NITI Aayog .



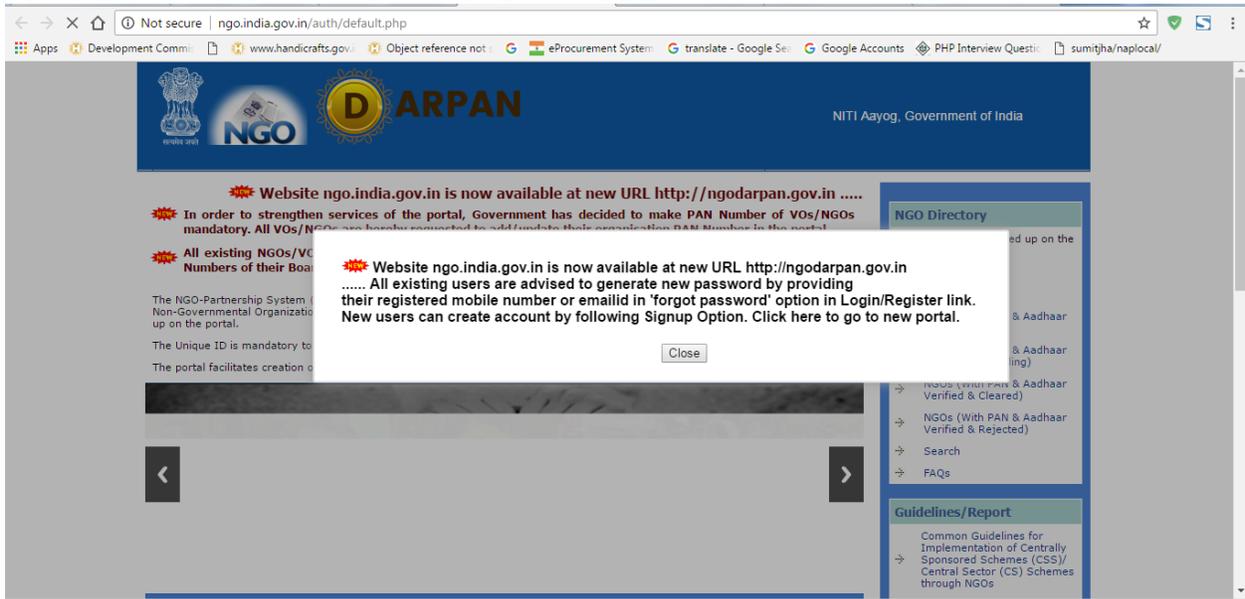
## Now enter your NITI Aayog ID to know about verification

The screenshot shows a web browser window with the URL [www.handicrafts.gov.in/NitiAyogRegistrationVerification.aspx](http://www.handicrafts.gov.in/NitiAyogRegistrationVerification.aspx). The page header includes the logo of the Development Commissioner (Handicrafts), Ministry of Textiles, Govt. of India, and the Government of India emblem. The main heading is "Niti Ayog Registration Status". Below this, there is a form with a label "Niti Ayog Unique ID" and a text input field. A red oval highlights the input field and the "Submit" button below it.

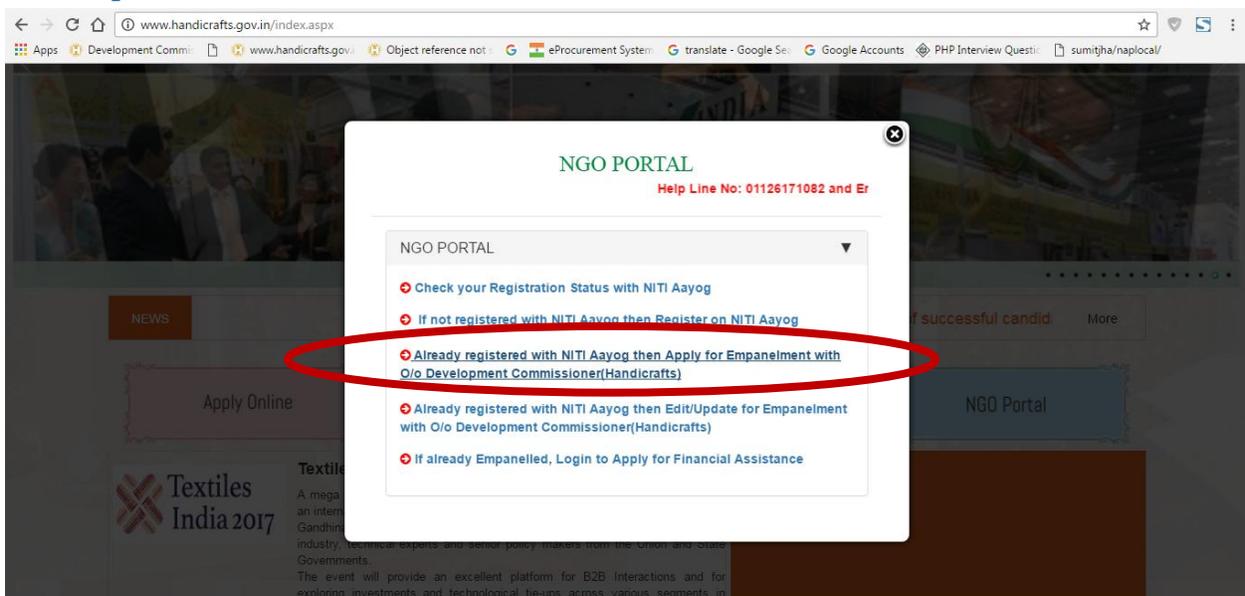
## Now click on If not registered with NITI Aayog then Register on NITI Aayog

The screenshot shows a web browser window with the URL [www.handicrafts.gov.in/index.aspx](http://www.handicrafts.gov.in/index.aspx). A modal window titled "NGO PORTAL" is displayed over the page. The modal contains the following text: "NGO PORTAL", "Help Line No: 01126171082 and Email ID: dchngoportal@gmail.com", and a list of options. The second option, "If not registered with NITI Aayog then Register on NITI Aayog", is circled in red. The other options are: "Check your Registration Status with NITI Aayog", "Already registered with NITI Aayog then Apply for Empanelment with O/o Development Commissioner(Handicrafts)", "Already registered with NITI Aayog then Edit/Update for Empanelment with O/o Development Commissioner(Handicrafts)", and "If already Empanelled, Login to Apply for Financial Assistance".

If you are not register with NITI Aayog then apply on this website.



4.3 Now click on [Already registered with NITI Aayog then Apply for Empanelment with O/o Development Commissioner\(Handicrafts\)](#)



Now Click on Apply For Empanelment .



**Development Commissioner (Handicrafts)**  
Ministry of Textiles, Govt. of India



**Eligibility criteria for empanelment of NGOs with the office of Development Commissioner(Handicrafts)**

**Essential Conditions**

- It should be enrolled with NITI Aayog on its prescribed portal.
- It should be registered entity and shall be 3 years old (minimum) & have experience in the area of livelihood in unorganized sector.
- Not black listed either by the State or Central Govt. agencies.
- The proposal of NGO empanelment should be forwarded through Regional Director only. For this Regional Director may constitute a committee with concerned Assistant Director and state representatives.
- The documents related to its Bye Laws, audited accounts and its returns must be submitted by NGO's.
- The organization must provide the details of Secretary and President plus all the members of their organization.

After fulfilling the above essential conditions, a NGO may be considered for allocation of the projects in following manner/category :-

**Category I :**

- For a NGO having no experience in the craft sector projects in government sector, we may assign a project of maximum amount of Rs. 10 lakhs only in a year in different schemes of Office of DC (Handicrafts).

**Category II :**

- For a NGO which has executed projects assigned by DC(Handicrafts) office or having experience in other Ministries of Government of India or State Governments and having completed projects of at least Rs.10 lakhs in last 2 years may be assigned projects for not more than Rs.20 lakhs in one year & for SCSP project limit may be extended to Rs.30 lakhs.

**Category III :**

- For NGOs which have been in category II in last one year and successfully completed projects may be assigned projects costing not more than Rs.35 lakhs & for SCSP projects the limit may be extended to Rs.50 lakhs.

For more information Refer : [O.M. No. K-12012/6/4/2014-Planning dated 24th November 2016](#) \*  
Refer : [Circular. No. K-12012/6/4/2014-Planning dated 11th Jan 2017](#) \*

**Instructions :**

- For any further update/modification change should be made at NITI Aayog only.
- Please keep your information ready as per below format:-

Year	Type of Sanctioning Agency	Project Name	Location	Area of Work	Sanctioned Amount(in Rs.)	Project Status(Completed/In Progress)	Remarks	Sanction Order
XXXX								
XXXX								
XXXX								

Apply for Empanelment

Back

Fill the details carefully to get empaneled.



**Development Commissioner (Handicrafts)**  
Ministry of Textiles, Govt. of India



संस्कृतम्  
**Ministry of Textiles**  
Govt. of India

For technical assistance kindly email your query along with snapshot at [sandeep.khurana@nic.in,dchn](mailto:sandeep.khurana@nic.in,dchn)

## Welcome to NGO Empanelment Process

(Ensure uploaded documents are self attested)

NITI Aayog ID/User ID*	:	<input type="text"/>	Unique ID given By NITI Aayog
Password *	:	<input type="password"/>	Password must contain 6 to 10 characters which contain only characters, numeric digits, underscore and first character must be a letter (For Example :-xyz@123)
Re-type Password *	:	<input type="password"/>	

### NGO Details

Name of VO/NGO*	<input type="text"/>	Organization PAN No.*	<input type="text" value="PAN NUMBER"/>
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### Registration Details of Organization

Registration No*	<input type="text"/>	Registration Certificate*	<input type="button" value="Choose File"/> No file chosen
Date of registration*	<input type="text" value="(DD/MM/YYYY)"/>	Registration Valid up to*	<input type="text" value="(DD/MM/YYYY)"/>

### Contact Details

Complete Address along with Pincode*	<input type="text"/>	City :	<input type="text" value="City Name"/>
State*	<input type="text" value="---Select State---"/>	District*	<input type="text" value="--- Select District ---"/>
Mobile :	<input type="text"/>	Website URL of NGO :	<input type="text"/>
Telephone :	<input type="text"/>	Fax :	<input type="text"/>
Email ID *	<input type="text" value="Email ID"/>	(Please give same Email ID as provided on NITI Aayog Portal.)	

### Document Details

Black listed with State or Central Govt. agencies *	<input type="radio"/> Yes <input type="radio"/> No
---	--

### Self Declaration

I hereby declare and affirm that the information provided by me is true and correct to the best of my knowledge and is same as provided with NITI Aayog. Implementing agency is not black listed either by the State or Central Govt. agencies.

### Verification Image Code

Verification Code*	
Please enter the code shown in the image above	
<input type="text"/>	

(Ensure uploaded documents are self attested)

<input type="button" value="Submit"/>	<input type="button" value="Reset"/>	<input type="button" value="Cancel"/>
---------------------------------------	--------------------------------------	---------------------------------------

**Note : For Edit the Submitted Empanelment Form Before Approval can be done through click on Already registered with NITI Aayog then Edit/Update for Empanelment with O/o Development Commissioner (Handicrafts)**

NGO PORTAL  
26171082 and Email ID: dchngoportal@gmail.com

NGO PORTAL

- Check your Registration Status with NITI Aayog
- If not registered with NITI Aayog then Register on NITI Aayog
- Already registered with NITI Aayog then Apply for Empanelment with O/o Development Commissioner(Handicrafts)
- Already registered with NITI Aayog then Edit/Update for Empanelment with O/o Development Commissioner(Handicrafts)**
- If already Empanelled, Login to Apply for Financial Assistance

**Now login to edit and update your information.**

Development Commissioner (Handicrafts)  
Ministry of Textiles, Govt. of India

Ministry of Textiles  
Govt. of India

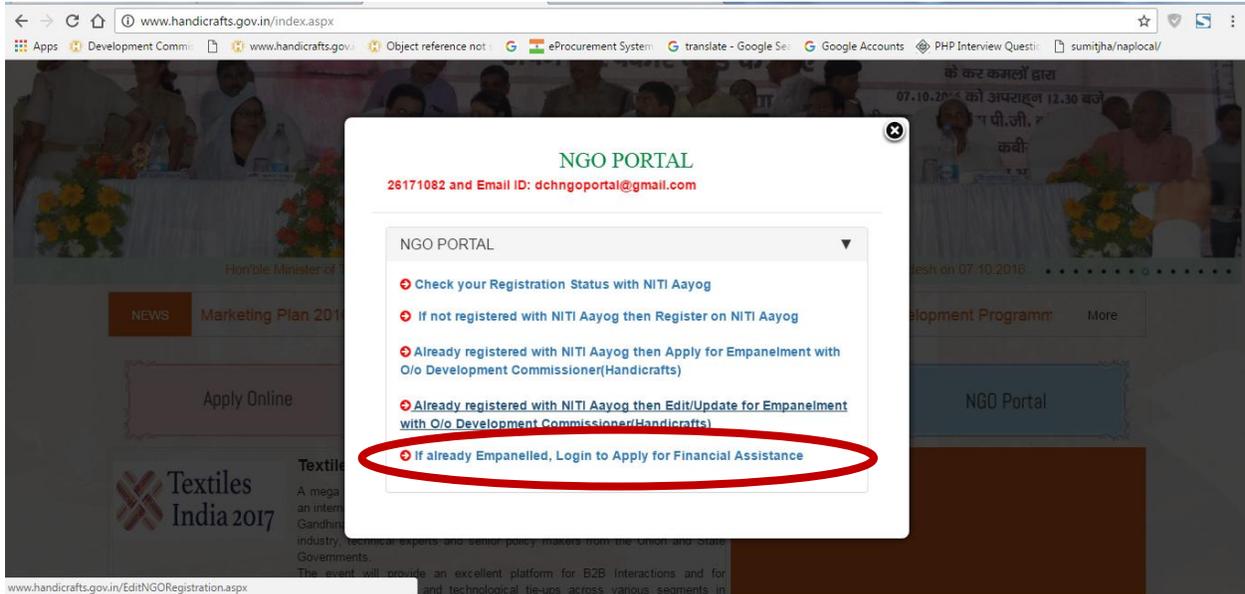
**Login to Edit /Update NGO Empanelment Process**

NITI Aayog ID/User ID\* :

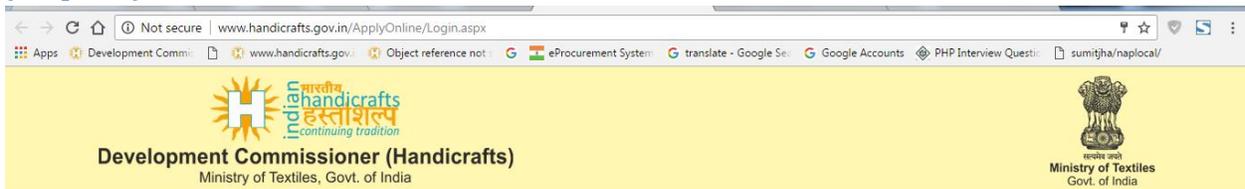
Password \* :

After fulfill all the requirement and the form will go to respected regional director for “recommendation” and after recommendation the Senior Director Will give “Approval” for same. After approval then NGO can apply for Projects.

Now click on If already Empanelled, Login to Apply for Financial Assistance



Enter your Username name and password for login to fill the Financial Assistance (Proposal).



**Login Panel**

Username

Password

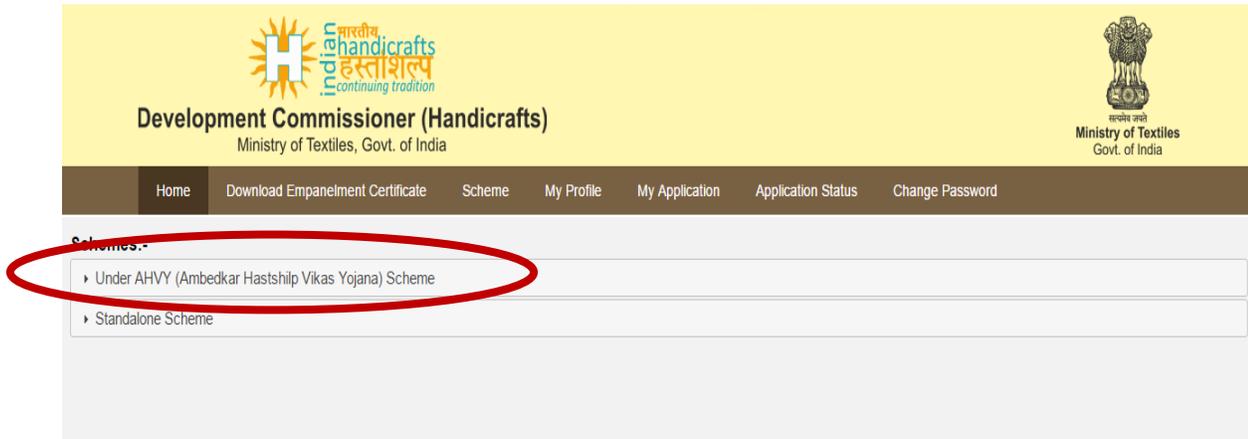
Captcha Code



[Forgot Password?](#)

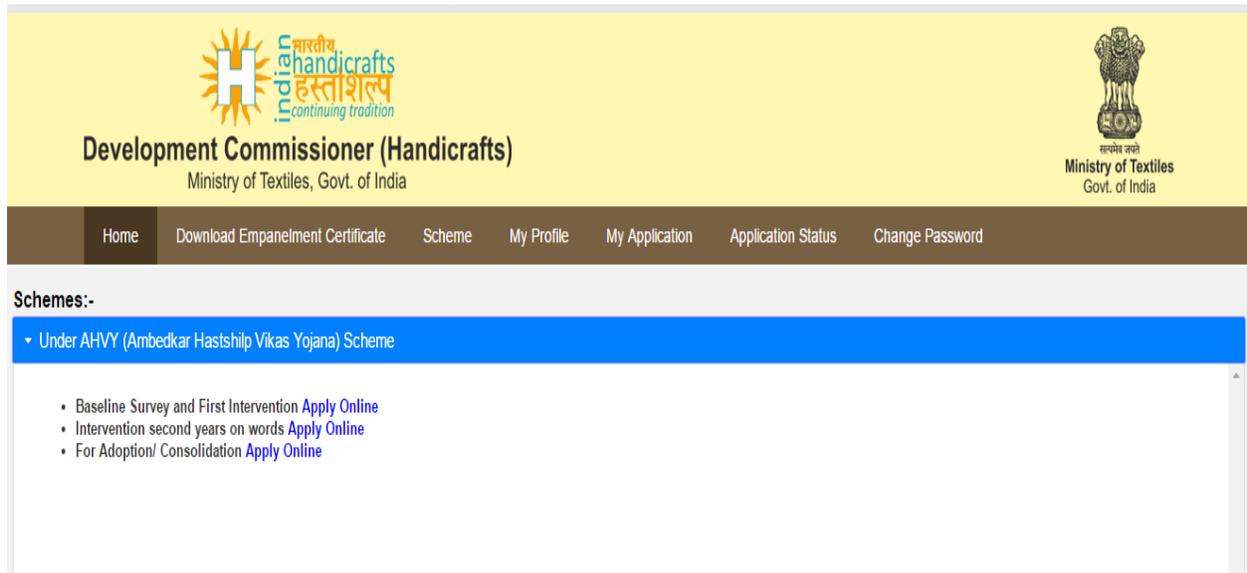
After Successful login following screen will appear. There are two options to apply.

Click on Under AHVY (Ambedkar Hastshilp Vikas Yojana) Scheme



The screenshot shows the website header for the Development Commissioner (Handicrafts), Ministry of Textiles, Govt. of India. The logo features a stylized 'H' with a sunburst and the text 'indian handicrafts हस्ताशिल्प continuing tradition'. The Government of India emblem is on the right. A navigation bar includes links for Home, Download Empanelment Certificate, Scheme, My Profile, My Application, Application Status, and Change Password. Below the navigation bar, a 'Schemes:-' dropdown menu is open, showing two options: 'Under AHVY (Ambedkar Hastshilp Vikas Yojana) Scheme' (highlighted with a red oval) and 'Standalone Scheme'.

Under AHVY (Ambedkar Hastshilp Vikas Yojana) Scheme ( Continued....).



The screenshot shows the same website header as above. The 'Schemes:-' dropdown menu is expanded, showing the selected option 'Under AHVY (Ambedkar Hastshilp Vikas Yojana) Scheme' in a blue bar. Below this bar, there are three bullet points with links: 'Baseline Survey and First Intervention Apply Online', 'Intervention second years on words Apply Online', and 'For Adoption/ Consolidation Apply Online'.

Please click on [Apply Online](#) link for fill the application form

There are three steps

4.5.5.1 Organisation Detail

4.5.5.2 Project Detail

4.5.5.3 Document Upload

4.5.5.4 Print the Submitted Application Form.

Thanks